

# EMS Advisory Council Meeting

February 2, 2010

President Kim Kroger called the meeting to order at 7:01 p.m.

On Roll Call: Kate Stouffer, Chris Raveling, Robin Patrick, Tara Patrick, Ken Chalstrom, Andy Yunglbuth, Linda Swanson, Kim Kroger, John Hill, Dr. Forslund, Joel Wassom & Tammy McKeever. Special guest was Angie Lawson.

It was moved by Ken Chalstrom, seconded by Kate Stouffer to approve the minutes of the October 20, 2010 regular meeting and the January 9, 2010 annual meeting as presented. All those present voted aye. Motion carried.

It was moved by Joel Wassom, seconded by Kate Stouffer to approve the following financial report and FY 2011 budget. All those present voted aye. Motion carried.

## Value Summary of Financial Accounts:

Investor Savings Account #370028 (as of January 25, 2010)	\$15,005.54
Checking Account #565707 (as of January 25, 2010)	\$ 14.00
County Fund (operating budget, salary, equipment & training) as of September 1 , 2009)	<u>\$17,629.38</u>
<b>Capital</b>	<b>\$32,648.92</b>

## Grant Money Available

System Development (education) FY 2010	\$4,776.00
<b>Total Grant Money</b>	<b>\$ 4,776.00</b>

**Total Capital** **\$37,424.92**

Attached are the disbursements since the previous meeting.

Following all discussion motion by Andy Yungbluth, seconded by Dr. Forslund that Cindy Voss of the Iowa Great Lakes Red Cross be an Ex-Officio member of the Clay County EMS Advisory Council. All those present voted aye. Motion carried.

Election of officers was held. Motion by Tara Patrick, seconded by Kate Stouffer to nominate Kim Kroger as President. Motion by Andy Yungbluth, seconded by Dr. Forslund that nominations cease and that a unanimous ballot be cast for Kim Kroger as President. All those present voted aye. Motion carried. Motion by Kim Kroger, seconded by Joel Wassom to nominate Chris Raveling as Vice President. Motion by John Hill, seconded by Tara Patrick that nominations cease and a unanimous ballot be cast for Chris Raveling as Vice President. All those present voted aye. Motion carried.

The Clay County EMS By-Laws were reviewed. Following all discussion, it was moved by Kate Stouffer, seconded by Andy Yungbluth that we remove January from the by-laws for our annual meeting and that the conflict resolution be rewritten. All those present voted aye. Motion carried.

FY2010 System Development dollars were utilized to provide PEARS training at the Winter Conference. Clay County EMS has \$4,966.00. Discussion was had regarding eligibility of Spencer EMS as a paid/volunteer service to utilize training funds. By general consent, it was determined that System Development funds could be utilized by Spencer EMS.

Winter Conference was held January 16, 2009 at the Spencer Hospital. PEARS' training was provided. General membership meeting was also held at this time. The Advisory Board discussed the poor attendance. Jeff Messerole and Spencer Hospital were officially thanked for hosting this event.

Spencer Municipal Hospital outreach was discussed. The pair a paramedic program has begun. If any service is unaware who they have been paired with they should contact John Hill.

Clay County EMS Association will apply for the "Love Our Kids Grant" being offered by the Iowa Department of Public Health in the amount of \$1,500.00.

May 16 – 22, 2010 is National EMS Week. May 19, 2010 is Emergency Medical Services for Children Day. Discussion was had in regards how to celebrate. Ideas included mass cpr training, blood pressure checks and providing video and the mall.

Clay County will host a county wide disaster drill in 2010. The committee is scheduled to meet on February 11, 2010 to begin planning process. The committee includes: Dr. Forslund, Kim Kroger, John Hill, Jeff Messerole, Brad Hawley, Tara Patrick & Erick Tigges.

Motion by Tara Patrick, seconded by Andy Yungbluth that active members be reimbursed to attend Sioux County, Rochester & Sioux City Conferences.

Dr. Forslund will be initiating quarterly medical officer meetings. First meeting will be in April. Royal Rescue volunteered to host the first meeting. CQI is suppose to provide feedback.

The Clay County EMS Appreciation Banquet will be held on June 19, 2010 at Dr. Forslund's home. The fun will begin at 5:00 with supper and a bon fire with smores. Awards were discussed. Motion by Kim Kroger, seconded by Andy Yungbluth to present the "Friends of EMS" award to the Clay County Secondary Roads Department. All those present voted aye. Motion carried.

Clay County Fair was discussed. Coordinator, Tammy McKeever informed the board that the appreciation gifts had been dispersed to each volunteer that worked at least 20 hours. The volunteers were very appreciative.

Jeff Messerole discussed the importance of AED's for law enforcement. Chris Raveling has discussed AED's with law enforcement. Discussion was had regarding how to pay for them.

Next meeting will be Tuesday, April 20, 2010 at 7:00 p.m. in the Board of Supervisors Room.

Motion by Andy Yungbluth, seconded by Chris Raveling to adjourn. All those present voted aye. Motion carried. Meeting adjourned at 8:50 p.m.

# EMS Advisory Council Meeting

April 27, 2010

President Kim Kroger called the meeting to order at 7:01 p.m.

On Roll Call: Kate Stouffer, Chris Raveling, Robin Patrick, Ken Chalstrom, Kim Kroger, Joel Wassom, Mary Lou Reed, Jeff Messerole & Tammy McKeever.

It was moved by Joel Wassom, seconded by Jeff Messerole to approve the minutes of the February 2, 2010 regular meeting as presented. All those present voted aye. Motion carried.

It was moved by Ken Chalstrom, seconded by Kate Stouffer to approve the following financial report. All those present voted aye. Motion carried.

## Value Summary of Financial Accounts:

Investor Savings Account #370028 (as of April 12, 2010)	\$15,018.61
Checking Account #565707 (as of April 12, 2010)	\$ 14.00
County Fund (operating budget, salary, equipment & training) as of April 1, 2010)	<u>\$13,957.73</u>
<b>Capital</b>	<b>\$28,990.34</b>

## Grant Money Available

System Development (education) FY 2010	\$2,102.89
<b>Total Grant Money</b>	<b>\$ 2,102.89</b>

**Total Capital** **\$37,424.92**

Attached are the disbursements since the previous meeting.

The Clay County EMS By-Laws were reviewed. Following all discussion, it was moved by Joel Wassom, seconded by Jeff Messerole to accept the by-laws as presented. All those present voted aye. Motion carried.

System Development grants was discussed. There is \$2,102.89 that will need to be spent by June 30, 2010 for the FY 2010 grant. CCEMSA has applied for the System Development Grant for FY 2011.

The 2011 Winter Conference was discussed. Jeff Messerole indicated it will be a transition year and good timing to train on agitated delirium, pediatric assessment, and the new cpr guidelines from AHA.

Clay County EMS Association applied for and received the "Love Our Kids Grant" being offered by the Iowa Department of Public Health in the amount of \$1,500.00. CCEMSA will be hosting a ATV Training on June 16, 2010 at the Clay County Fairgrounds.

It was moved by Joel Wassom, seconded by Chris Raveling that we purchase gift items for Dispatcher Appreciation Week. Tammy will take care of this. All those present voted aye. Motion carried.

May 16 – 22, 2010 is National EMS Week. May 19, 2010 is Emergency Medical Services for Children Day. Discussion was had in regards how to celebrate. Cookies will be delivered to the EMS partners such as communication center, emergency room, policy department, sheriff department and Iowa state patrol. Tammy will be featured on "Talk of the Town" TV channel 3. Jeff Messerole will be hosting mass cpr training and news releases will be placed in local papers.

Clay County will host a county wide disaster drill on August 4, 2010. The committee includes: Dr. Forslund, Kim Kroger, John Hill, Jeff Messerole, Brad Hawley, Tara Patrick & Erick Tigges.

The Clay County EMS Appreciation Banquet was originally planned for June 19, 2010 at Dr. Forslund's home, but because of an unforeseen situation the date will need to be changed. The CCEMSA Advisory Board indicated, Dr. Forslund should choose a date. Awards were discussed. Tammy will email the advisory board the list of categories. Each board member will make nominations. Once the nominations are received Tammy will re-email the board to vote.

Quarterly Medical Officer meetings was tabled until next meeting.

Clay County Fair was discussed. Coordinator, Tammy McKeever informed the board that the cement pad is being negotiated with Phil Hurst.

Storm Lake has requested use of the CCEMSA trailer for Ragbrai. The trailer will be delivered on Friday, July 23, 2010 and picked up on Tuesday, July 27, 2010.

The Fire/EMS benefit fundraiser at the Moose Lodge was successful. Checks have been dispersed to the squads who participated.

Next meeting will be Tuesday, July 27, 2010 at 7:00 p.m. in the Board of Supervisors Room.

Motion by Joel Wassom, seconded by Jeff Messerole to adjourn. All those present voted aye. Motion carried. Meeting adjourned at 8:16 p.m.

# EMS Advisory Council Meeting

July 27, 2010

President Kim Kroger called the meeting to order at 7:02 p.m.

On Roll Call: Kate Stouffer, Chris Raveling, Robin Patrick, Kim Kroger, Joel Wassom, Mary Lou Reed, Jeff Messerole, Dr. Forslund, Linda Swanson, John Hill, Eric Tigges, Ken Chalstrom & Tammy McKeever.

It was moved by Dr. Forslund, seconded by Kate Stouffer to approve the minutes of the April 27, 2010 regular meeting as presented. All those present voted aye. Motion carried.

It was moved by Jeff Messerole, seconded by Ken Chalstrom to approve the following financial report. All those present voted aye. Motion carried.

## Value Summary of Financial Accounts:

Investor Savings Account #370028 (as of July 12, 2010)	\$14,831.70
Checking Account #565707 (as of July 12, 2010)	\$ 69.82
County Fund (operating budget, salary, equipment & training) as of July 1, 2010)	<u>\$24,866.00</u>
<b>Capital</b>	<b>\$39,767.52</b>

## Grant Money Available

System Development (education) FY 2011	\$3,805.00
<b>Total Grant Money</b>	<b>\$ 3,805.00</b>
<b>Total Capital</b>	<b>\$43,572.52</b>

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Attached are the disbursements since the previous meeting.

System Development grants was discussed. There will be an EMT B Class in Palo Alto & Emmet Counties.

The 2011 Winter Conference was discussed. Jeff Messerole indicated it would be a transition year and good timing to train on agitated delirium, pediatric assessment, and the new cpr guidelines from AHA. The date for the conference will be set at October meeting.

Quarterly Medical Officer Meetings have begun. The first one was held in Royal and the next one will be held in August in Webb.

Spencer Hospital has met with Fostoria and is scheduled to meet with Everly. Combined training with the hospital was discussed.

Clay County EMS Association applied for and received the "Love Our Kids Grant" being offered by the Iowa Department of Public Health in the amount of \$1,500.00. CCEMSA hosted a ATV Training on June 16, 2010 at the Clay County Fairgrounds. All though attendance was low there was very good feed back.

Appreciation banquet will be held in June next year. This year's banquet had a low attendance when it was scheduled for July.

Clay County will host a county wide disaster drill on August 4, 2010. The committee includes: Dr. Forslund, Kim Kroger, John Hill, Jeff Messerole, Brad Hawley, Tara Patrick & Erick Tigges.

Clay County Fair was discussed. Coordinator, Tammy McKeever informed the board that the cement pad has been approved. Jeff Messerole indicated there were several paramedic students that may be interested in volunteering.

Motion by Kate Stouffer, seconded by Robin Patrick to purchase twenty (20) body bags at \$28 per bag. All those present voted aye. Motion carried. Backboard supply needs to be built up.

Eric indicated NIMS classes 100 & 700 will be scheduled for October, 2010.

Next meeting will be Tuesday, October 26, 2010 at 7:00 p.m. in the Board of Supervisors Room.

Motion by Eric Tigges, seconded by John Hill to adjourn. All those present voted aye. Motion carried.

# EMS Advisory Council Meeting

October 26, 2010

President Kim Kroger called the meeting to order at 7:03 p.m.

On Roll Call: Chris Raveling, Kim Kroger, Mary Lou Reed, Jeff Messerole, Linda Swanson, John Hill, Eric Tigges, Ken Chalstrom & Tammy McKeever.

By general consensus, the Clay County EMS Advisory Council accepted the resignation of Mark Bruggum. Cindy Voss from the Red Cross will be contacted.

It was moved by Jeff Messerole, seconded by Eric Tigges to approve the minutes of the July 27, 2010 regular meeting as presented. All those present voted aye. Motion carried.

It was moved by Linda Swanson, seconded by Jeff Messerole to approve the following financial report. All those present voted aye. Motion carried.

## Value Summary of Financial Accounts:

Investor Savings Account #370028 (as of October 11, 2010)	\$14,041.28
Checking Account #565707 (as of October 11, 2010)	\$ 272.57
County Fund (operating budget, salary, equipment & training) as of July 1, 2010)	<u>\$17,439.00</u>
<b>Capital</b>	<b>\$31,752.85</b>

## Grant Money Available

System Development (education) FY 2011	\$2,896.50
<b>Total Grant Money</b>	<b>\$ 2,896.50</b>

**Total Capital** **\$34,649.35**

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Attached are the disbursements since the previous meeting.

System Development grants was discussed. Reporting has gone to web based through the Share Point System.

The last quarterly CQI meeting was held in Webb. The next meeting will be held in Dickens with the date to be determined by Dr. Forslund.

The Countywide disaster drill was discussed. Everyone agreed that it was very successful. Eric Tigges explained that next year we would be looking at doing a table top before the actual drill. Planning will begin in January. The location will probably be Dickens. Kim Kroger and Jeff Messerole volunteered to be on the committee.

Clay County Fair was discussed. Coordinator, Tammy McKeever informed the board that the cement pad was well received, especially due to the rain received during the fair. Clay County EMS spent approximately \$2,900 on the Fair (\$1,300.00 was salary for team leaders Steve Hopkins, Kate Stouffer and Robin Patrick). Last year appreciation gifts were purchased for those who volunteered over 20 hours. We had seven new people who volunteered over 20 hours. Prices have drastically increased for the items purchased last year. Appreciation gifts were tabled. There were some concerns from providers including too much Dickinson County influence, spouse entering fair as EMS, Spencer Fire covering all the grand stand shows etc. These were discussed and taken under advisement.

Tammy McKeever attended the Sioux Lakes EMS Regional meeting. \$1,000 was donated from the Sioux Lakes EMS Region to Clay County for their Winter Conference.

The 2011 Winter Conference will be held on Saturday, February 19, 2011. Jeff Messerole indicated it would be a transition year and good timing to train on agitated delirium, blast injuries, pediatric assessment, and the new cpr guidelines from AHA.

Motion by Linda Swanson, seconded by Jeff Messerole to purchase 8 backboards with straps and 20 body bags. All those presented voted aye. Motion carried.

Motion by Eric Tigges, seconded by Ken Chalstrom to purchase 2 defibrillators and one every year after to replace outdated defibrillators. All those present voted aye. Motion carried. Webb Fire & Rescue will receive one this year and Tammy McKeever will check to see which service has the next most outdated defibrillator.

10-50 PI SOG was discussed extensively as was 10-22'ing. After much discussion it was determined that training would be provided at the Winter Conference and that common sense should be used. In regards to 10-22'ing a helicopter there is state code that indicates you must request a helicopter during trauma so only a physician can 10-22 once a helicopter has been requested.

A letter from Sioux Rapids Fire Chief, Jim Wise distributed to the Clay County EMS Board. According to Eric Tigges, the Communication Center has sent a response letter. EMS providers will be informed that if they are called out and realize some other service may be closer they can ask the dispatcher if the other service has been paged. We are not concerned with boundaries, but patient care. A letter to that effect will be sent to Sioux Rapids. EMS & Fire Zones will continue to be reviewed.

Eric will contact Fire Chiefs to setup classes for NIMS classes 100 & 700.

A “Fallen EMT Fund” was discussed. By general consensus the EMS Advisory Board felt the fund should be through fundraising or donations of the EMS Association. Guidelines would need to be drafted.

Fostoria Fire will be having a pancake breakfast on November 21, 2010.

Next meeting will be Tuesday, January 25, 2011 at 7:00 p.m. in the Board of Supervisors Room.

Motion by Eric Tigges, seconded by John Hill to adjourn at 9:31 p.m. All those present voted aye. Motion carried.